

GARY CLARK

INFORMATION SYSTEMS SPECIALIST AND PROJECT MANAGER

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PROFESSIONAL SUMMARY

As a highly experienced Project Manager with a strong background in information systems management, talent acquisition, and strategic planning, I have consistently delivered exceptional results for the organizations with which I have worked. I have successfully managed operations and increased company earnings. My expertise in team development has allowed me to effectively lead and motivate teams to reach their full potential. With a proven track record of success and the confidence in my ability to drive positive outcomes for organizations, I am eager to continue contributing my skills and expertise to a new challenge.

EDUCATION

Western Wyoming Community College

- Website Development
- Graduated - December 2010

KEY SKILLS

Project Management

- Budget Planning
- Personnel Management
- Corporate Travel
- Organizational Development
- Proficiency in Microsoft and Apple systems and software
- Advanced Knowledge of Microsoft Excel

Web Development

- Expertise in HTML5 and CSS
- Proficiency in WordPress and front-end development
- Solid knowledge of back-end development

LANGUAGES

- English: Native proficiency
- Spanish: Fluent/Bilingual (ILR Level 5)

EXPERIENCE

INFORMATION SYSTEMS DIRECTOR

Humboldt, Inc.

February 2020 - Present

As the Information Systems Director at Humboldt, I am responsible for leading the charge in modernizing the company's technological infrastructure. I have developed a revolutionary ticketing system that completely transformed the way our equipment operators and clients communicate. I also ensure that all departments stay in compliance with the most stringent Federal, state, and local regulations. In addition, I have implemented a suite of cutting-edge security measures to protect our sensitive data.

PROJECT MANAGER

Kaart

February 2016 - February 2020

As a Project Manager at Kaart, I gained the opportunity to lead a dynamic team of more than 20 geographers on international mapping projects around the globe. My role included managing multiple aspects of complex projects with precision and efficiency, while keeping a diverse team safe traveling to over 35 countries. I was also instrumental in developing team skills and knowledge base to prepare them for future career advancement opportunities.

IT MANAGER

435-SELL-NOW

March 2014 - February 2016

In my role as IT Manager at 435-SELL-NOW, I was responsible for driving the company's digital marketing efforts. I oversaw the creation of the company's website and worked to increase traffic to the site. Additionally, I developed and managed the Information Technology department, implementing automated marketing systems that greatly increased efficiency and productivity. My work was instrumental in driving the company's success and growth.